

**SHARE & CARE COMMUNITY SERVICES GROUP ( Northam)**  
**Require a**  
**Home Support Services Program Manager**

The Program Manager will manage the Home and Community Care Program, Mental Health Program and the Community Aged Care Packages Program. The programs managed will provide support services to people who are frail aged, younger people with disabilities, people with severe or persistent psychiatric disabilities and Carers of those people, to enable the clients to continue living in their own homes. The position supervises some 35 staff employed by Share & Care to complete the service delivery.

The Program Manager will be responsible for ensuring all day to day activities and financial requirements are monitored and adhere to best practice processes and that the Share & Care Policies & Procedures, Contractual obligations and legislative requirements are all practiced as required.

If you enjoy working in a challenging, supportive environment, being recognised as a valuable contributor to the Organisations mission and desire to have a flexible, family friendly employer you will enjoy this position.

Hours: 38 hours per week    Monday to Friday

An application package can be obtained by calling 96222828

Send your written application addressing the selection criteria by the **18<sup>th</sup> MAY 2007 (closing date)** to:

Ms C. Jones-Lummis  
Chief Executive Officer  
Share & Care Community Services Group Inc  
P.O.Box 365  
Northam 6401  
[www.shareandcare.com.au](http://www.shareandcare.com.au)